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children

Proposal Name: _____

Reader Name: _____

Proposal Number: _____

FY 19 Preschool for All & Prevention Initiative

Partner Proposal Evaluation Rubric

Component Number 1: Site Profile

CRITERIA	DOES NOT MEET STANDARD	MEETS STANDARD	EXEMPLARY
<p>Applicant writes contact information of Director and a number that the site can be reached at.</p> <p>Number of children served are listed along with names of classrooms, age groups of children, capacity of the classroom and credentialing of teachers</p> <p>Accreditation and Excelerate Rating is listed</p>	<p>The contact information was not indicated.</p> <p>Number of children served not provided. Classrooms were not listed along with age groups.</p> <p>Staff credential information incomplete. Staff do not have requested credentials and site does not have a plan in place to achieve them.</p> <p>Does not have an ExceleRate rating or Accreditation and does not have a plan to achieve it.</p>	<p>Contact Information provided along with Owner information.</p> <p>All requested information is provided for each classroom.</p> <p>Staff credential information is fully completed. All staff either have requested credentials or a clear plan is described for staff to attain credentials.</p>	<p>Complete contact information provided for site, Site Director and Owner.</p> <p>Listing of classrooms is clearly stated along with age groups and capacity.</p> <p>Credential information is thoroughly described for all staff and staff is meeting or exceeding credentials.</p>
<p>Programming Total Points Possible: 20</p>	<p>Possible Score: 0-12</p>	<p>Possible Score: 13-17</p>	<p>Possible Score: 18-20</p>
<p>Include comments that validate the score you have awarded this proposal.</p> <p>Special Notes:</p> <p>Strengths:</p> <p>Concerns:</p>			
<p>Total Points Possible: 20</p> <p>Readers Score:</p>			



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Programming Component 2

CRITERIA	DOES NOT MEET STANDARD	MEETS STANDARD	EXEMPLARY
Application will propose what program they are applying for. Indication of which classrooms will be part of the programs will be identified, along with what classrooms will not be part of the programs will be listed.	<p>Applicant did not propose the program(s) being applied for.</p> <p>Classrooms that are proposed to be part of programs have not been clearly stated. Classroom that are not being proposed are not identified</p>	<p>Applicant proposed which program(s) they are applying for.</p> <p>Proposed classrooms are clearly indicated along with program type. Additional site classrooms that will not be part of the PFA/PI programs are specified.</p>	<p>Applicant proposed programming for all classrooms in the particular age group served by proposed program.</p> <p>Classrooms that are not proposed to be part of programs have been identified and a statement explaining this rationale is included.</p>

Programming Total Points Possible: 20	Possible Score: 0-12	Possible Score: 13-17	Possible Score: 18-20
<p>Include comments that validate the score you have awarded this proposal.</p> <p>Special Notes: Strengths: Concerns:</p>			
<p>Total Points Possible: 20</p> <p>Readers Score:</p>			

Recruitment and Outreach Component 3

CRITERIA	DOES NOT MEET	MEET	EXEMPLARY
Effective recruitment	No recruitment plan	A plan for	A clear thought out plan is



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<p>strategies are proposed that are likely to ensure that the maximum number of eligible children are enrolled in the program.</p> <p>The Proposal clearly addresses (identifies) the geographic area to be served by the Preschool for All and Prevention Imitative programs.</p> <p>The applicant will describe an estimated number of children and/or families to be enrolled</p>	<p>is described nor the number of eligible children that are enrolled.</p> <p>Geographic's areas to be served are not clearly identified.</p> <p>Demographics of the proposed population to be served do not align to the <i>Priority Populations</i>.</p>	<p>recruitment is provided and clearly identifies strategies for ensuring the number of eligible children being enrolled in the program.</p> <p>Geographical areas are identified for PFA and/or PI and the demographics of the proposed service area include <i>Priority Populations</i>.</p>	<p>provided detailing strategies that will ensure the proposed number of enrolled children is met. The plan will also describe a waiting list that will be available to enrolled children when enrollment is low. The plan specifically identifies how the program will reach and serve <i>Priority Populations</i>.</p> <p>Identified areas for focused recruitment are stated along with demographics of the families that will be served. Proposed recruitment area includes a substantial number of families from <i>Priority Populations</i>.</p> <p>An estimated number of children and families are stated along with how families will be given a menu of services for children that are not eligible or can't be served.</p>
<p>Recruitment and Outreach Total Points Possible: 40 CRITERIA</p>	<p>Possible Score: 0-24</p>	<p>Possible Score: 25-35</p>	<p>Possible Score: 36-40</p>
<p>Include comments that validate the score you have awarded this proposal.</p>			



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Special Notes: Strengths: Concerns:			
Recruitment and Outreach Readers Score: Total Points Possible:40			

Support for Staff Component 4

CRITERIA	DOES NOT MEET	MEET	EXEMPLARY
<p>Applicants will provide a supportive environment for program staff. The building offers adequate space for teachers to meet and have lunch.</p> <p>An approach will be described to professional development. When and how team meetings are described. A description of how Teacher Coaches and teacher will have the opportunity to meet will be described along with how staff will be able to attend Professional Development opportunities that are provided.</p> <p>An identified plan of how</p>	<p>Space is not provided for teachers to meet or have lunch.</p> <p>A Professional Development approach was not described.</p> <p>Team meetings are not provided.</p> <p>Opportunity for Teacher Coaches to meet with the staff is not described or given.</p> <p>No description of how Professional Development is</p>	<p>Space is provided for Teachers to meet or have lunch.</p> <p>A Professional Development Approach is clearly defined that supports staff learning new skills.</p> <p>Team Meetings are provided regularly (at least monthly).</p> <p>There are opportunities for Teacher Coaches to meet with staff and a description is</p>	<p>Space is provided and identified for Teachers and families to meet.</p> <p>A professional Development Plan approach is defined along with a CQI plan that identifies how staff is continuously developed.</p> <p>Team Meetings are provided on a frequent basis (at least twice per month) for all classroom staff (including non-PFA/PI staff).</p>



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<p>qualified staff is hired and retained will be described.</p> <p>A statement will be made of staff for PFA and /or PI will be hired on a Full Time or part bases.</p>	<p>provided.</p> <p>There is no plan described on how to hire and retain staff that is qualified.</p> <p>Majority of staff are hired on a part-time or contingent basis.</p>	<p>given.</p> <p>A description of how Professional Development is provided is described.</p> <p>A clear plan explains how qualified staff are hired and retained.</p> <p>The majority of program staff are hired on a full-time basis. A plan is provided for determining salaries.</p>	<p>Each classroom is supported by the director to hold classroom team meetings.</p> <p>A description of a PD Calendar for the year is provided for all staff. That will include content that is appropriate for all Early Learning Staff. At different levels of implementations.</p> <p>Plan will give a plan that has guidelines that look at DCFS and Employment Guidelines.</p> <p>Staff are paid competitive, livable wages and program positions are offered as full time.</p>
<p>Support for Staff Possible Score: 35</p>	<p>Possible Score: 0-19</p>	<p>Possible Score: 20-25</p>	<p>Possible Score: 26-35</p>
<p>Include comments that validate the score you have awarded this proposal.</p>			



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<p>Special Notes: Strengths: Concerns:</p>			
<p>Support for Staff Possible Total Points Possible: 35</p>	<p>Readers Score:</p>		

Commitment to Quality Component 5

CRITERIA	DOES NOT MEET	MEET	EXEMPLARY
<p>Applicant will describe how they will attend director's meetings and other Professional development that is offered in Early Learning and externally through community partners and other agencies.</p> <p>A description of how a partnership with IAFC and the site will be formed, how collaboration will be made. A description of how will the program(s) will be sold to all their staff.</p> <p>Applicant will describe a Continuous Quality Improvement plan (CQIP) and how they implement</p>	<p>No mention of attending director's meetings or Professional development given internally or externally.</p> <p>There is not a clear plan for collaborating with IAFC in an intentional way.</p> <p>Quality improvement plan is not continuous and process is not written or does not involve a variety of staff.</p>	<p>A clear description of how time will be allotted to attend the director's meetings along with how Professional Development will be attended that are provided by IAFC or other agencies.</p> <p>A clear plan of collaboration and partnership with IAFC is stated along with the importance of having the collaboration and partnership.</p> <p>Continuous Quality</p>	<p>A clear and intentional plan of attending Director's meeting and any other meeting that is pertinent to the program will be attended.</p> <p>A plan that describes the importance of Professional Development and how attending Professional Development will be part of their development plan for all staff.</p> <p>A clear and</p>



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<p>the plan in their site.</p> <p>A description is provided explaining how changes are implemented in their site along with their philosophy behind change.</p> <p>A description of how the site will ensure that staff that is not employed by IAFC, but works in the PFA and PI classroom will abide to the policies and procedures of the program.</p> <p>Program will provide a written plan on goals for their program.</p> <p>A description of how PFA and PI will benefit the program will be expressed. Also a description of how the program will better the site. Applicant will write what they anticipate and expect from obtaining the program.</p>	<p>Changes are director driven and no input or buy-in from staff is made to allow staff to understand and accept the changes.</p> <p>A plan given that does not clearly state or address how the non IAFC employees will understand the policies and procedures.</p> <p>Goals that are not stated or not Specific, Measurable, Attainable, Realistic or Timely are written.</p> <p>No intentional plan is described on how programs will benefit the site or site does not see the benefits. Site does not have expectation of the programs</p>	<p>Improvement Plan (CQIP) explains how the site will improve in processes and service delivery. A written plan is implemented.</p> <p>Changes are made with staff input and staff is given a chance to understand and accept the changes are described in plan.</p> <p>A clear plan is written how management will implement a plan to all staff that is working in the PFA and PI programs to ensure that they are abiding by the program's policies and procedures.</p> <p>Goals of program will be written that addresses staff personal and professional growth and S.M.A.R.T.</p> <p>A description of expectations and benefits will be described. Explanation of how the program (s) will benefit the site will</p>	<p>intentional collaboration and partnership plan is stated along with a written statement of how important is to have a partnership. Also statements about having other collaborations with all their partners are mention.</p> <p>A mention of how site have received training on CQIP and the importance of having a plan is mention.</p> <p>A plan is written how change is received in a positive light and director is open to change and encourages staff to also do so.</p> <p>A plan will describe how policies and procedures will be reviewed with staff on a continuous basis.</p> <p>Plan will state how staff was part of writing goals and address both professional and personal needs. Goals will be Specific,</p>
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		be explained.	<p>Measurable, Attainable, and Realistic or Timely are written.</p> <p>Expectations are clearly stated for programs and are ambitious. Expectations will be discuss with all staff and a plan described on how the expectations will be honored.</p>
<p>Include comments that validate the score you have awarded this proposal.</p> <p>Special Notes:</p> <p>Strengths:</p> <p>Concerns:</p>			
<p>Total Points Possible: 40</p>	<p>Readers Score:</p>		

Overall Points

	Total Possible Points	Points Awarded
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Component 1	20	
Component 2	20	
Component 3	40	
Component 4	35	
Component 5	40	

Total Points _____